



Meeting Minutes for February 03, 2025

DATE: Monday, February 3, 2025

TIME: 8:00pm

LOCATION: CMHA Boardroom

Attendees: Nathan Kathol, Ryan McMillan, Desiree Walsh, Jodie Hassett, Amie Harvey, Lesley Bentein, Lori Maier, Corey Bentein & Melissa Fair

1. **Welcome and call to orders**
 - a. Nathan called meeting to order at 8:04pm
2. **Reception of Visitors**
 - a. Teresa Carcary
3. **Approval of Agenda:**
 - a. Motion to approve agenda made by Ryan McMillan, seconded by Melissa Fair.
4. **Approval of prior Meeting Minutes:**
 - a. Dec. 2nd meeting minutes approval moved to Mar. 3rd meeting.
 - b. Motion to approve January 6th meeting minutes made by Nathan Kathol, seconded by Amie Harvey.
5. **Unfinished Business:**
 - a.
6. **Report of Officers**
 - a. **President – Nathan Kathol**
 - i. CRCA Batting Cage update (nothing confirmed)
 - ii. CRCA Rental Agreement - January 24th - additional diamond rental \$11.50/hour to \$15/hour - Diamond 1 at \$40/night Monday through Friday May 1st to June 30th, 2025. Diamonds need to be set up and maintained. Drag after games to avoid damage if it rains. Bases will be stored on site. Need to confirm operational insurance for those preparing the diamond. Will need to post on the website if diamond is closed.
 - iii. Teamsnap Distribution List, is there a way to limit one email to each email address. Will look into merging email addresses.
 - iv. Refund Policy - Amendment to add Camps refund.
 - Make a motion to approve Refund policy made by Jodie Hassett, Second by Desiree Walsh. All approved.

- v. Stripe - sent 2023 Annual Return for account approval (Jan-17), board of directors required to be added to the account records.
- vi. How can we automate the required document submission and signoff? Move to an online forum for all volunteer documents. Possibly team snap or a docusign form to add to the website. Ryan to look into automatic document submission.
- vii. Bank letter. Allows teams to go in and open a bank account at Scotiabank with no fees.
- viii. Master code of conduct being reviewed.
- ix. Winter Camp Review
 - 49 Registered (\$2450 Registration Fees)
 - Single use & 2+ attendance. Possibly add a partial registration through team snap.

b. Vice President - Ryan McMillian

- i. Are the mounds being paid by grant money or operating money? If using grant funds we will need to get new quotes and vote to approve spending. Documentation for how the money is spent and quotes needs to be submitted. Does the grant money needs to be put into its own account and monitored for spending and track receipts. Send out an email for quotes to be approved.

c. Past President -

- i. Vacant

d. Treasurer – Lesley Bentien

- i. Profit & Loss
- ii. Received the Financial report for the 2024 season review from the Accountants. It was emailed out to all Executive and Directors. Report is attached below.
- iii. Total on agenda for winter camp differs from the total in the books. Needs to be looked into.
- iv. Girl turned away from the high school team was sent a full refund except for CRCA membership. Need to contact CRCA for refund.

Chestermere Crushers

Trial Balance
As of January 31, 2025

	DEBIT	CREDIT
GAMING ACCOUNT 4114	3,273.48	
OPERATING ACCOUNT 4411	124,052.47	
Petty Cash	395.00	
Accounts Receivable (A/R)	0.00	
GIC	2,000.00	
Uncategorized Asset	0.00	
Accounts Payable (A/P)		4,786.87
VISA CC	193.58	
Opening Balance Equity		62,182.56
Retained Earnings		39,708.80
REGISTRATIONS:BASEBALL ALBERTA TRYOUT FEES		3,112.57
REGISTRATIONS:LITTLE LEAGUE/ INSTRUCTIONAL		10,108.91
REGISTRATIONS:SOFTBALL		16,445.56
REGISTRATIONS:WINTER CAMP		1,784.08
Sales of Product Income		220.00
ADMINISTRATION	420.00	
ADMINISTRATION:SUBSCRIPTIONS	2,063.26	
ADVERTISING / PROMOTIONAL	161.64	
BANK FEES	65.17	
CHARTER / ASSOCIATION FEES:TEAM REGISTRATION FEES	66.00	
COACH_TRAIN	271.44	
FACILITY RENTAL	1,344.00	
FIELD / REPAIR/ MAINTENANCE	557.15	
LEGAL / ACCTG/ PROFESSIONAL	3,575.00	
INTEREST EARNED		88.84
TOTAL	\$138,438.19	\$138,438.19

Chestermere Crushers

Profit and Loss

September 2024 - January 2025

	TOTAL
INCOME	
REGISTRATIONS	
BASEBALL ALBERTA TRYOUT FEES	3,112.57
LITTLE LEAGUE/ INSTRUCTIONAL	10,108.91
SOFTBALL	16,445.56
WINTER CAMP	1,784.08
Total REGISTRATIONS	31,451.12
Sales of Product Income	220.00
Total Income	\$31,671.12
GROSS PROFIT	\$31,671.12
EXPENSES	
ADMINISTRATION	420.00
SUBSCRIPTIONS	2,063.26
Total ADMINISTRATION	2,483.26
ADVERTISING / PROMOTIONAL	161.64
BANK FEES	65.17
CHARTER / ASSOCIATION FEES	
TEAM REGISTRATION FEES	66.00
Total CHARTER / ASSOCIATION FEES	66.00
COACH_TRAIN	271.44
FACILITY RENTAL	1,344.00
FIELD / REPAIR/ MAINTENANCE	557.15
LEGAL / ACCTG/ PROFESSIONAL	3,575.00
Total Expenses	\$8,523.66
OTHER INCOME	
INTEREST EARNED	88.84
Total Other Income	\$88.84
PROFIT	\$23,236.30

e. Secretary – Lori Maier

- i. Request to open the online apparel store earlier. Orders take quite a long time to come in and if we wait to order when the season starts it's half over before the apparel comes. Can be opened up anytime. Need to send Sabrina the list of items we want on the site. Look into local distributors. Still need to look into the cost of shipping.
- ii. Cap on Softball Players Tryouts. Waitlist has been removed from U9 to U15
- iii. Photos booked with CRCA (lobby outside curling rink) schedule needs to be done:
 - Thursday May 1st 5:30pm to 8:30pm
 - Monday May 5th 5:30pm to 8:00pm
 - Saturday May 10th 8:00am to 6:00pm

f. Registrar – Amie Harvey

- i. Registration Numbers to Date
 - Winter Camp - 49
 - Instructional - 27
 - Little League - 32
 - Baseball Alberta - 50
 - Softball - 52 (U9 to U15 open from waitlist)

g. Baseball Development – Corey Bentein

- i. Evaluations for Baseball Alberta are completed.
- ii. Softball Evaluations are going good.

8. Reports of Coordinators

a. Fundraising - Randy Burnette

- i. Nathan makes a motion to nominate Teresa Carcary for fundraiser coordinator, second by Amie Harvey. All in favor. Passed.
- ii. Amie will set Teresa up with the email address.

b. Webmaster – Jodie Hassett

- i. March 26th is energizer night. Box in the c-can
- ii. Promotional pictures to be emailed to Jodie for the website.
- iii. Updated website.

c. Equipment Manager – Randy Burnette

- i. No report

d. Apparel Manager - Sabrina Green

- i. No report.

e. Diamond Scheduler - Desiree Walsh

- i. Look into using team snap for scheduling.

f. Umpire in Chief - Vacant

- i. Softball Umpire Clinic - discussed with Softball UIC (Bonnie Gostola) about holding an abbreviated clinic one evening, after our NUCP Level 1 and Level 2 clinics have been completed. She is reviewing her availability to see if we can schedule an evening clinic. She will provide a list of current SB umpires in the Chestermere area as well. If you are going to do softball, umpires need to add baseball so they can umpire both softball and baseball games. Everyone will need to go to Level 1 and Level 2 clinics.
- ii. NUCP Clinic - being reviewed to have the cost for individual umpires paid for by D3 Little League, a LL Module will be added to NUCP course (April 5-6). District 3 will host 5 clinics around the city.

g. Instructional – Katherine Ballantye

- i. No report

h. Little League – Tamara Giles

- i. LL Evaluations
- ii. Indoor practice times - entire schedule for all groups. Mar. 29th and 30th for Little League tryouts. April 5th will be the first practice.
- iii. Clothing orders - other options to online store.
- iv. Pictures - schedule times and distribute times earlier. Pictures are already booked but will look into booking earlier next year.
- v. Equipment Distribution - LL Equipment picked up before evaluations.
- vi. D3 is writing and approving new Bylaws and Policies for the organization (these will govern if issue moves outside of Chestermere Crushers)
- vii. LL hard 7 on Air Quality. Baseball Alberta rewrote their policy to make it up to players if air quality is between 7 and 9. Will have a set website to follow.
- viii. Game coordinator required when two non-adult umpires. Parent advisor.
- ix. LL Boundary Map Update to allow Strathmore to join Little League for house league integration with Langdon, Cal East, and Chestermere Interlock. East of Highway 9 will no longer need to play for Chestermere.
- x. LL Chartering Initial Submission due April 15th
- xi. CTLC Registration Payment (LL Conference).

i. Softball – Melissa Fair

- i. Registration
 - Softball U9 - 6
 - Softball U11 - 9 (hope for a couple more)
 - Softball U13 - 18 (goal of 22)
 - Softball U16 - 6 registered but 8 for sure to play. May have 10 based on overage players. Allowed to have 2 overagers.
 - Softball U17/U19 - full
- ii. Possibly vote on new uniform - contacted Kevin at Tuxedo but based on quotes and options Laga seemed the best choice for size, design choice and price
- iii. We will have 5 teams for sure with an average of 14 players a team= 70, So we were considering buying 85-90 jerseys to have a range in sizes

- iv. Kevin also advised that if we are concerned about the navy matching the Navy pants we can ask Laga to try to design one with navy on top fading into red on the bottom so the navy jersey does not lay directly on the navy pants. (the shirts are tucked in so not sure how much this will help)
- v. Nathan Kathol Makes a motion to approve a purchase of a softball jersey not more than \$50/jersey total not more than \$5000, second by Josie Hasset. All approved. Passed.
- vi. Uniforms
 - [Eight 33](#)
 - Laga jerseys –, 2 BUTTON - \$53.00 + tax each
 - [Tuxedo](#)
 - Laga jerseys- 2 BUTTON - \$45.00 EA
 - [Programmed Promotions](#)
 - Laga jerseys 2 Button \$41 each
 - Laga two button jersey designs attached

j. Baseball Alberta – Nathan Kathol

- i. BA Tryouts Complete 50 people registered. Not enough for a U11 team.
 - 13U (12) , 15U (12), 18U (15) - released 1 at 15U and 6 at 18U
- ii. Registered for Darin McDonald Invitational for all 3 team (May 30 - June1)
- iii. Sent request for hotel for team booking in Spruce Grove

k. Safety Coordinator - Lori Maier

- i. List of coaches to send out RCMP forms asap.

7. Set next meeting:

- a. March 3rd, 2025 @ 8pm

8. Motion to Adjourn @ 9:39 pm by Lori Maier, Second by Nathan Kathol.