



Table of Contents

ARTICLE I – NAME4

SECTION 1 –4

ARTICLE II – MEMBERSHIP4

SECTION 1 – ELIGIBILITY4

SECTION 2 – CLASSES4

SECTION 3 – DISCIPLINE5

ARTICLE III – DUES5

SECTION 1 – FEES.....5

SECTION 2 – REFUND POLICY5

ARTICLE IV – MEMBERSHIP MEETINGS.....6

SECTION 1 – ANNUAL MEETING6

SECTION 2 – NOTICE OF MEETING6

SECTION 3 – SPECIAL MEETINGS.....6

SECTION 4 – QUORUM6

SECTION 5 – VOTING6

SECTION 6 – RULES OF ORDER6

SECTION 7 – ORDER OF BUSINESS6

ARTICLE V – BOARD OF DIRECTORS7

SECTION 1 – BOARD AND NUMBERS7

SECTION 2 – ANNUAL ELECTION AND TERM OF OFFICE8

SECTION 3 – VACANCIES8

SECTION 4 – MEETINGS AND NOTICES AND QUORUM8

SECTION 5 – DUTIES AND POWERS8

ARTICLE VI – EXECUTIVE COMMITTEE9

SECTION 1 –9

SECTION 2 –9

SECTION 3 –9

ARTICLE VII – EXECUTIVE DUTIES AND POWERS.....9

SECTION 1 – PRESIDENT9

SECTION 2 – VICE PRESIDENT10

SECTION 3 – SECRETARY10

SECTION 4 – TREASURER11

SECTION 5 – REGISTRAR/PLAYER AGENT11

SECTION 6 – BASEBALL DEVELOPMENT DIRECTOR.....12

SECTION 7 – PAST PRESIDENT (Immediate)12

ARTICLE VIII – MANAGERS, COACHES AND UMPIRES12

SECTION 1 – TEAM MANAGERS AND COACHES12

SECTION 2 – UMPIRES12

ARTICLE IX – AFFILIATION12

SECTION 1 – CHARTER12

SECTION 2 – RULES AND REGULATIONS12

SECTION 3 – HOUSE LEAGUE RULES13

ARTICLE X – FINANCIAL AND ACCOUNTING13

SECTION 1 –13

SECTION 2 – YEAR END13

SECTION 3 – DISTRIBUTION OF PROPERTY UPON DISSOLUTION13

SECTION 4 – BORROWING POWERS13

SECTION 5 – BOOKS AND RECORDS13

ARTICLE XI – AMENDMENTS13

ARTICLE I – NAME

SECTION 1 - ORGANIZATION

This organization shall be known as the Chestermere Rocky View Little League herein as referred to as “The League” or the “Local League”. The League may also operate and be known as “Chestermere Crushers Baseball” or “Chestermere Crushers Little League” or “Chestermere Crushers Softball”.

ARTICLE II – MEMBERSHIP

SECTION 1 - ELIGIBILITY

Any person sincerely interested in active participation to effect the objective of this Local League may apply to become a member.

SECTION 2 – CLASSES

There shall be the following classes of Members:

(a) Player Members.

Any player candidate meeting the requirements of Little League Regulation IV, Baseball Alberta, or Softball Alberta, and who resides within the authorized boundaries of the Local League shall be eligible to compete for participation but shall have no rights, duties or obligations in the management or in the property of the Local League.

(b) Regular Members.

Any person actively interested in furthering the objectives of the Local League may become a regular member as follows:

(a) for parents or guardian, upon payment of annual registration fee and approval of the executive

(b) for other volunteers, upon application and approval of the executive

The secretary shall maintain the roll of membership to qualify voting members. Only regular members are eligible to vote at the annual meeting.

All Officers, Board Members, Committee Members and other elected or appointed officials must be active Regular Members.

(c) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

SECTION 3 - DISCIPLINE

Membership may be expelled by resignation or action of the Board of Directors.

(a) The Board of Directors, by a two-thirds vote of those present at any duly constituted meeting shall have the authority to discipline or suspend or expel the membership of any Member of any class when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball.

The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.

(b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team of which the player is a member. Said manager shall appear, in the capacity of an adviser, with the player before a duly appointed committee of the Board of Directors, which shall have full power to suspend or revoke such player's right to future participation.

(c) Any member wishing to resign from membership may do so upon a notice in writing to the Board through its Secretary. If any member is in arrears for fees or assessments for any year, such member shall be automatically suspended at the expiration of six months from the end of such year and shall thereafter be entitled to no membership privileges or powers in the society until reinstated.

ARTICLE III - DUES

SECTION 1 - FEES

A reasonable League registration fee may be assessed as a parents' obligation to assure the operational continuity of the League. The registration fee is to be reviewed annually by the Board of Directors and adjusted in accordance with the financial requirements of operating the Local League.

ARTICLE IV - MEMBERSHIP MEETINGS

SECTION 1 - ANNUAL MEETING

The annual meeting of the Members of the Local League shall be held prior to December 1st each year for the purpose of electing a Board of Directors, receiving reports and for the transaction of such business as may properly come before the meeting.

SECTION 2 - NOTICE OF MEETING

Notice of each meeting of the Members shall be posted on the Local Leagues webpage at least ten (10) days in advance thereof, setting forth the place, time and purpose of the meeting.

SECTION 3 – SPECIAL MEETINGS

Special meetings of the Members may be called by the Board of Directors or President at their discretion, or upon the written request of twenty-five (25) regular members.

SECTION 4 - QUORUM

The presence in person of 15 of the members, shall be necessary to constitute a quorum.

SECTION 5 - VOTING

Any member who has not withdrawn from membership nor has been suspended nor expelled shall have the right to vote at the annual meeting of the society. Such votes must be made in person, by show of hands and not by proxy or otherwise.

SECTION 6 – RULES OF ORDER

Roberts Rules of Order shall govern the proceedings of all meetings, except where same conflicts with the Bylaws of the Local League.

SECTION 7 – ORDER OF BUSINESS

At the Annual Meeting of the Chestermere Little League the following shall be the order of business:

- 1) Call meeting to order
- 2) Declaration of Quorum
- 3) Adoption of minutes of the previous annual meeting
- 4) Business arising out of the Minutes
- 5) Report of the President
- 6) Report of the Treasurer
- 7) Report of the Directors
- 8) Election of Directors
- 9) Resolutions and new business
- 10) Review of amendments to the Bylaws
- 11) Other business
- 12) Adjournment

ARTICLE V - BOARD OF DIRECTORS

SECTION 1 – BOARD AND NUMBERS

Board of Directors or the “Board”, shall mean the Board of Directors of the Association and includes the Executive Board and Board of Directors of the Association. The management of the property and affairs of the Local League shall be vested in the Executive Board and Board of Directors. The number of Directors shall be not less than (14) - fourteen nor more than (20)-twenty. The Directors shall upon election or appointment, immediately enter upon the performance of their duties and shall continue in office until their successors shall have been duly elected and qualified. Only positions held by the Executive Board (President, Vice President, Past President, Treasurer, Secretary, Registrar/Player Agent and Baseball Development Director) are voting positions. The following are the Executive Board and Board of Directors positions:

EXECUTIVE BOARD (Voting Positions)

- 1) President
- 2) Vice President
- 3) Past President
- 4) Treasurer
- 5) Secretary
- 6) Registrar/Player Agent
- 7) Baseball Development Director

BOARD OF DIRECTORS (Non-Voting Positions)

- 1) Fundraising
- 2) Equipment Manager
- 3) Umpire In Chief
- 4) Instructional Coordinator
- 5) Little League Coordinator
- 6) Softball/Fast Pitch Coordinator
- 7) Baseball Alberta Coordinator
- 8) Diamond Scheduler
- 9) Webmaster

SECTION 2 – ANNUAL ELECTION AND TERM OF OFFICE

At each annual meeting, the members shall elect the number of directors to be elected for the ensuing year. The number so fixed may, within the limits prescribed by the foregoing Section 1, be increased at any regular or special meeting of the Members, and if the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent meeting. All elections of Directors shall be by majority vote of all members present.

There are 15 elected directors and 1 non-elected director (Past President) of Chestermere Rocky View Little League. All positions listed on the Executive Board shall be elected for a two (2) year period except for the position of Past President which is a non-elected position. All other positions shall be elected for a one (1) year period. To ensure continuity on the Executive Board, the odd numbers positions as listing in section 1 shall be elected on odd number years, (eg – 17'), the even numbered positions shall be elected on even number years (eg – 18').

SECTION 3 – VACANCIES

If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular meeting or at any special meeting called for that purpose.

SECTION 4 – MEETING, NOTICES AND QUORUM

Regular meetings of the Board of Directors shall be held immediately following the annual election and on such days thereafter as shall be determined by the Board. The President or the Secretary may, whenever they deem it advisable or the Secretary shall at the request in writing of five (5) Directors issue a call for a special meeting of the Board. Notice of each meeting shall be given by the Secretary to each Director either by email at least (3) three days before the time appointed for the meeting to the last recorded email address of each Director, or by telephone, twenty four hours (24) preceding the meeting.

In case of special meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

Four (4) members of the Executive Board shall constitute a quorum for the transaction of business.

SECTION 5 – DUTIES AND POWERS

The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper.

The Board shall have the power by a two-thirds vote of those present at any regular or special meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Local League.

The Membership shall receive at the annual meeting of the Members of the Local League an audited financial statement signed by the President and Treasurer, or by a majority of the Directors, showing the whole amount of real and personal property owned by the Local League, where located, and where and how invested, the amount and nature of the property acquired during the year immediately preceding, the date of the report and the manner of the acquisition; the amount applied, appropriated or expended during the year immediately preceding such date, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made.

ARTICLE VI - EXECUTIVE COMMITTEE

SECTION 1 -

The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) nor more than five (6) Directors, one of whom shall be the President of the Local League.

SECTION 2 -

The Executive Committee shall advise and assist the Officer of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board.

SECTION 3 -

At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

ARTICLE VII – EXECUTIVE DUTIES AND POWERS

SECTION 1 - PRESIDENT

The President shall:

- (a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the Local League at the annual meeting.
- (c) Communicate to the Board of Directors, such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.
- (d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of each league that CRVLL participates in, as agreed to under the conditions of charter issued by the Local League by that organization.

(e) Designate in writing, other officers if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.

(f) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.

(g) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper executive thereof.

(h) With the assistance of the Player Agent, examine the application and support proof-of age Register documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

SECTION 2 – VICE PRESIDENT

The Vice President Shall:

In case of the absence or disability of the President, and provided he is authorized by the President or Board so to act, the Vice President shall perform the duties of the President, and when so acting, shall have all the powers of that office, and shall have such other duties as from time to time may be assigned by the Board of Directors or the President.

SECTION 3 - SECRETARY

The Secretary shall:

(a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.

(b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.

(c) Maintain a list of all Regular Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees

(d) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book, and/or captured and recorded electronically, and kept for that purpose.

(e) Shall conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.

(f) Notify Members, Directors, Officers and committee members of their election or appointment.

SECTION 4 - TREASURER

The Treasurer shall:

- (a) Perform such duties as are herein specifically set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of the Local League, including fund raising, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the annual meeting.
- (e) The books and records of the Treasurer shall be audited at least once each year by a duly qualified accountant.

A complete and proper statement of the standing of the books for the intended year end being presented at the Annual General Meeting, are to be reviewed by two board members (other than the Treasurer), prior to submission to the membership at the annual general meeting.

Upon the year where the Treasurer position is up for election the term Audit is to include “Review Engagement” of the books by a duly qualified accountant.

Upon the year where the Treasurer position is not up for election the term Audit is to include “Compilation Review” of the books by a duly qualified accountant.

SECTION 5 – REGISTRAR / PLAYER AGENT

The Player Agent/Registrar shall:

- (a) Register all player transactions and maintain an accurate and up to-date record thereof.
- (b) Receive and review applications for player candidates and assist the President in checking residence and age eligibility.
- (c) Prepare the Player Agent’s / Registrar’s list.
- (d) Prepare for the President’s signature and submission to CRVLL team participating League Headquarters, the team rosters, including players’ claimed, and if required, the tournament team eligibility affidavit, for each league that CRVLL participates in.

SECTION 6 – BASEBALL DEVELOPMENT DIRECTOR

The Baseball Development Director shall:

- (a) Oversee all program coordinators of the association.
- (b) Assist in the selection and evaluations of Managers and Coaches
- (c) Prepare and implement Player Development Initiatives.

SECTION 7 – PAST PRESIDENT (Immediate)

The Past President (Immediate) shall:

- (a) Provide guidance to the association on governance.
- (b) Special projects in coordination with the President.

ARTICLE VIII - MANAGERS, COACHES AND UMPIRES

SECTION 1 – TEAM MANAGERS AND COACHES

Shall be appointed by the President and/or Baseball Development Director and be approved by the Board of Directors and/or the League Coordinator. Managers and/or Coaches shall be responsible for their teams and for their actions on the field.

SECTION 2 – UMPIRES

Shall be appointed annually by the Board of Directors. The Umpire In Chief shall be responsible for their assignments and for their actions on the field.

ARTICLE IX - AFFILIATION

SECTION 1 - CHARTER

The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter.

SECTION 2 – RULES AND REGULATIONS

The Official Rules and Regulations as published for all other member leagues that CRVLL participates in, will be binding on the Local League member players and teams at the time of registration in said member league.

SECTION 3 - HOUSE LEAGUE RULES

The local rules of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season. The local rules shall be in accordance with the rules & regulations of Little League Inc. with the exception of Little League Canada rulings and local guidelines deemed necessary to operate the local program.

ARTICLE X - FINANCIAL AND ACCOUNTING

SECTION 1 -

No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member.

SECTION 2 –YEAR END

The fiscal year of the Local League shall begin on the 1st day of September and shall end on the 31st day of August.

SECTION 3 – DISTRIBUTION OF PROPERTY UPON DISSOLUTION

Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Board of Directors shall direct the remaining property of the Local League to other baseball related organizations as the board deems acceptable.

SECTION 4 – BORROWING POWERS

For the purpose of carrying out its objects, the society may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular by the issue of debentures, but this power shall be exercised only under the authority of the society, and in no case shall debentures be issued without the sanction of a special resolution of the society.

SECTION 5 – BOOKS AND RECORDS

The books and records of the society may be inspected by any member of the society at the Annual Meeting or at any time upon giving reasonable notice and arranging a time satisfactory to the treasurer having charge of same. Each member of the Board shall at all times have access to such books and records.

ARTICLE XI - AMENDMENTS

In the future the bylaws can only be changed by a special resolution of the members. A special resolution can only be passed at a general meeting of the members. A minimum of 21 day's notice will be given to members by posting on the leagues website. A minimum of 75% of members in attendance must vote in favour of the special resolution. Voting will be done by show of hands.

These Bylaws were approved at the Executive Board Meeting of Chestermere Rocky View Little League held at Chestermere, Alberta the 1st day of September 2015.

These bylaws were revised and approved at the Annual General Meeting of Chestermere Rocky View Little League held at Chestermere, Alberta the 8th day of November 2017.

These bylaws were revised and approved at the Annual General Meeting of Chestermere Rocky View Little League held at Chestermere, Alberta the 7th day of December 2019.

These bylaws were revised and approved at the Annual General Meeting of Chestermere Rocky View Little League held at Chestermere, Alberta the 30th day of October 2023.

