



Meeting Minutes for July 11, 2023

DATE: Tuesday, July 11, 2023

TIME: 8:00pm

LOCATION: CMHA Boardroom

Attendees: Nathan Kathol, Ryan McMillan, Lesley Bentein, Amie Harvey, Angela Bain, Sabrina Green, Randy Burnette, Katharine Ballantyne.

No Visitors Attended

1. Welcome and call to order

- a. Nathan called meeting to order at 8:09 pm

2. Approval of Agenda:

- a. Motion to approve made by Sabrina, seconded by Lesley.

3. Approval of prior Meeting Minutes:

- a. Motion to approve made by Ryan, seconded by Randy.

4. Online email motion approval read into the Meeting Minutes:

- a. n/a

5. Unfinished Business:

- a.

6. New Business:

7. Reports of Officers

a. President – Nathan Kathol

- i. Proper documentation not submitted since 2017. Societies submissions have been completed and reviewed. We are currently back in compliance with the requirements and are now unstruck.
- ii. We are now up to date with AGLC due to our Societies revival and will apply for a casino.
- iii. 3 months ago we submitted an application to Rocky View County. We were successful with our application to the Rocky View County for our application to received an Operational Funding Grant for \$7,500. This can go towards jersey's,

catching equip, indoor rentals, etc. From Little League we received a grant of \$5,000 to go towards diamond rentals.

- iv. Coordinators, please send out a request to your coaches, asking if they have any outstanding training costs/expense that we need to address
- v. Need to look into applying to be part of the Blue Jay's again for next year as we missed applying this year.
- vi. In alignment with Article V Section 3 – VACANCIES:
 - 1. If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular meeting or at any special meeting called for that purpose.
 - 2. Amie made a motion to open the nomination for the Executive position of Secretary for CRVLL to be filled by Lori Maier. Sabrina seconded the motion. No other nominations were brought forward. Vote results were all in favor, none were opposed.
- vii. Asked if softball has any summer ball teams for this year. Angela didn't know. U17 are going to provincials. U13 not going to provincials. Haven't heard back from the rest. OFM pays for Provincials entry fee and can then submit the cost via expense report. Ryan will forward Angela all the emails he's been getting as it looks like Angela isn't being included on them.
- viii. Indoor Space - I submitted our request for indoor space at SMP for next year. My feeling is that we will slowly get squeezed out of the facility rental program as they prioritize local programs first. Need ideas for new venues to look for indoor space. \$140/ hour for one field at Accurate vs Strathmore of \$70. This year our expenses was \$6,000 for just April. IDEas brought forth by attendees: Foothills Academy, Conrich school, Genesis center, etc.

b. Vice President - Ryan McMillian

- i. Prairie waters lock box has been cleaned out and lock change. Porta potties pick up has been requested. As we are not hosting BA, can take away 1 of the porta potties. Still need to hit the other lock boxes
- ii. Ryan said that should check the silver seacan as some bats and equipment have just been tossed into it. U17 just finished on the weekend so now OLW, middle school and tball can be cleaned up/ emptied.

c. Past President - Chris Wallin (absent)

d. Treasurer – Lesley Bentien

- i. Lesley requested to get any and all expense reports in and to push out to coaches. Our year end is Aug 31 so good to have it done. Little league is partially completed. There will be a small adjustment. Softball has sent theirs which is \$50. Baseball Alberta will come in August.

- ii. Nathan asked: do we actively find an accountant right now? Is there any preference about who/ where? Be with them when they set it up, so that we know how to do it and train going forward would make life easier. Compilation typically costs \$1,250 (show up with shoe box). Every year that the treasurer position up as a vote we should always have a Review Engagement typically costs \$2,500. Probably should request that they do 2022 and 2023. Nathan will set up a call for Lesley with Rutwind Brar (as that's who his company uses since no one else had any other suggestions).

e. **Secretary – Vacant (Amie Harvey)**

- i. Please confirm with all your coaches that pictures were all handed out to players. Received one email this week about one that hadn't received them yet.
- ii. Instructional missing bat - Kat & Randy, have either of you had a chance to see if it accidentally was added to the group use bats? Kat will look to see if it was in the bag that she collected from the wind up (the picture sent is not what she was originally looking for)

f. **Registrar – Amie Harvey**

- i. CRCA registrations for 2023 season - provided Nathan with a list of all players that would have used the CRCA diamonds/ green space. Nathan mentioned that we will approach CRCA and just do a flat rate and include it in our registration for 2024.
- ii. Next year need to have mandatory Male, Female or X due to Little League registration.
- iii. Teamsnap – issues with Joel McMillian disappearing. Changed manager access and the issue doesn't seem to be recurring.

g. **Baseball Development – Corey Bentein (absent)**

8. **Reports of Coordinators**

a. **Fundraising - Randy Burnette**

- i. Recommend for next year to only do one big one that runs a little longer as the second fundraiser didn't raise a lot this year. Not sure why the second fundraiser didn't go as well this year, maybe price of food, freezers already full, hard to say. We can do one and extend or do two different fundraisers. If only do one or 2 different ones, then potentially save on the cost of hall rental for 2 times.

b. **Webmaster – Jodie Hassett**

- i. Other groups have been sending pics which is good so we showcase variety of ages and baseball types on our social media.

c. **Equipment Manager – Randy Burnette**

- i. Would like to have an excel sheet on each one of the equipment bags – ie sign out sheet. Ryan would like to have a picture of everything that is in the bag. Could look at pre pulling catchers equipment for camps. Schedule a time to meet and go through what to keep vs chuck. Idea that as we are clear

d. Apparel Manager - Sabrina Green

- i. Uniform collection is off to a good start. Just waiting for Tamara to return from holidays to collect the last of the little league. Kat will bring the extra t-shirts as we should have that recorded prior to purchasing next year.

e. Diamond Scheduler - (absent)

f. Umpire in Chief - Vacant

- i. Would like to see for next year if we can have our own UIC for training. Some umpires didn't get many games as the course requirements weren't sent out/completed prior to Langdon creating the schedule and sending out.

g. Instructional –Katherine Ballantye

- i. Binders mostly back. We made \$170 off of hot dog sales to buy extra food for families. Wind up was really cute, the kids loved the metals. For tball 20 minute games were the right length for 3 games. Coach pitch for 30 minutes. Having the gym was great as a break from the sun. There are some metals left over as well as some kitchen supplies that can be used again next year.

h. Little League – Tamara Giles (absent)

- i. Final player registration completed today. We have been billed a preliminary charge to date

i. Softball – Angela Bain

- i. Most equipment is back in and I will get the rest in over the next couple of weeks. (Not for on agenda: my husband is going to collect from the U17 team and I'm waiting to hear back from U15 coach about getting jerseys back in. I have one jersey missing from U9 and one from U11. All jerseys are at my house so once I have them all, I'll connect with Sabrina about collecting them)
- ii. All teams had a great season. As mentioned last meeting, we will definitely be putting one U11 team in as a competitive team next year with Calgary minor.
- iii. U17s went to provincials

j. Baseball Alberta – Nathan Kathol

- i. All teams are into the final rounds prior to provincials.
- ii. Our 13U-A team will be hosting an 8-team provincial tournament July 28-31

k. Safety Coordinator - Amber Patterson (absent)

i.

8. Round Table:

- a. Katherine made FYI for herself for next year - i.e. order metals earlier, etc. Amie suggested to make a summary sheet and save on google drive so that it's easier to remember as well as pass on when a new coordinator steps in.
- b. Katherine will hand over cash collected from the windup to Lesley
- c. Need to reach out to Corey to see if U18 will be playing up to the end of Aug. As have to set a date to switch over teamsnap.
- d. Budgeting needs to be done but we have to wait for year end costs.

9. Set next meeting :

- a. August 14 8pm

10. Motion to Adjourn

- a. Randy motioned to adjourn the meeting at 9:08 pm and motion was seconded by Sabrina